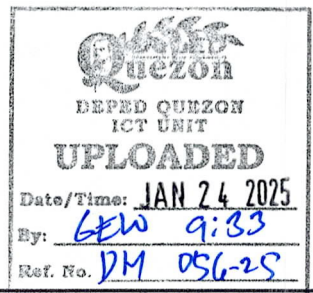




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



22 January 2025

DIVISION MEMORANDUM
DM No. 056, s. 2025

**DISSEMINATION OF THE TIMELINE RELATIVE TO THE COMMENCEMENT
ACTIVITY FOR THE SECOND BATCH OF 9TH CYCLE BERF GRANTEES**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Heads
9TH Cycle BERF Grantees
All Other Concerned

1. With reference to RM 37, s. 2025, titled **Timeline Relative to the Commencement Activity for the Second Batch of 9th Cycle BERF Grantees (Basic Research)**, this Office, in collaboration with the Planning and Research Section and the Schools Division Research Committee (SDRC), is pleased to announce the updated schedule of activities for the second batch of grantees.
2. The research grantees are requested to carefully read the attached memo and prepare the documents specified in item 2 on page 2. Templates of the requirements may be downloaded from <https://tinyurl.com/BERFTemplatesRO>.
3. In preparation for the **virtual commencement** on **February 3-4, 2025**, grantees should upload their five-minute video presentation through: tinyurl.com/9thVideoLink not later than January 30, 2025.
4. For further queries, please contact Maria Bernadit M. Tupas through mobile no. 0950-3725608 or maria.tupas@deped.gov.ph.

DEPEDQUEZON-TM-SDS-04-009-003



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Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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5. Immediate action of all concerned is highly enjoined.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

mbmt/par/01/22/25

DEPEDQUEZON-TM-SDS-04-009-003

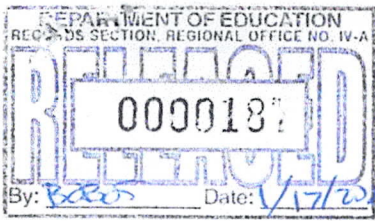


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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

15 January 2025

Regional Memorandum
 No. 37, s. 2025

**TIMELINE RELATIVE TO THE COMMENCEMENT
 ACTIVITY FOR THE SECOND BATCH OF
 9TH CYCLE BERF GRANTEES**

To **Schools Division Superintendents**

1. With reference to Regional Memorandum No. 813, s. 2024, titled Activities Relative to the Commencement for the 9th Cycle BERF Grantees (Basic Research), this Office, through the Policy, Planning and research Division (PPRD) and Regional Research Committee (RRC) hereby releases the new schedule of activities for the 2nd batch. Please refer to the enclosure.
2. All concerned are advised on the following timelines:

Activity/Task	Date	Concerned Personnel
a. Online Progress Monitoring of the remaining (2 nd Batch) Research Papers	January 20-24, 2025	Grantees SDO SEPS in P&R RRC Members
b. Submission of Completed Papers and other Documents	Deadline: January 27, 2025 12:00 Noon	Grantees SDO SEPS in P&R
c. Evaluation of Completed Papers	January 27-28, 2025	RRC Member-Evaluators RRC Secretariat
d. Announcement of the List of Grantees to undergo Commencement	January 29, 2025	RRC Secretariat
e. Submission of Video Presentation	January 30, 2025	Grantees SDO SEPS in P&R
f. Virtual Commencement Activity	February 3-4, 2025	Grantees RRC Secretariat RRC Member-Evaluators





Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114 local 470-471
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



Certificate No. PHP QMS
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3. Per 2.b above, the following are the documents to be submitted through **tinyurl.com/SubmissionCompleted8th9th** by the researcher-grantees: (1) completed research in Word format, (2) research instrument, (3) blank consent and/or assent forms, (4) data set in spreadsheet format (.xls), (5) transmittal letter signed by the Schools Division Research Committee (SDRC) Chair, (6) approved final outputs, (7) duly notarized Memorandum of Agreement, and (8) signed Cost Estimates.
4. Schools Division Office SEPS in Planning and Research are directed to give all necessary assistance to the researcher-grantees in the preparation and submission of the required documents.
5. Other details and updates are to be discussed in a separate memorandum. or queries or concerns, kindly contact Jona M. Malonzo via email at pprd.calabarzon@deped.gov.ph or through landline number (02) 8682-2114 loc. 470.
6. Immediate and widest dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

07/ROP5/ROP1